

**VILLAGE OF COTTAGE GROVE
VILLAGE BOARD OF TRUSTEES
Monday, October 17, 2016**

MINUTES

1. Call to order

The October 17, 2016 regular meeting of the Village Board of Trustees was called to order at 6:30 p.m. by Village President Jack Henrich.

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present and that the agenda was properly posted. Village Board members present were: Troy Allen, Kyle Broom, Jack Henrich, Alex Jushchyshyn, Harvey Potter, John Williams. Absent and excused was Jennifer Pickel. Staff present were Village Clerk Lisa Kalata, Administrator Matt Giese, Director Parks, Recreation & Forestry Sean Brusegar, Village Planner Erin Ruth, Village Treasurer Deb Winter, Director of Public Works and Utilities JJ Larson, and Village Attorney Leighton Boushae.

3. Pledge of Allegiance.

4. PUBLIC APPEARANCES – *Public's opportunity to speak about any subject that is not a specific agenda item.*

Duane McGowan was present with concerns with County Hwy N and County Hwy BB. He was asking if the intersection on County Hwy N and School Rd is going to be addressed now that there is going to be a daycare center at the intersection as well. Village Administrator Giese indicated that a study has been completed and it is in the plan for 2017 to have a lighted intersection at County Hwy N and School Rd. His other concern was with County Hwy BB by Glacial Drumlin school, he was asking if the right lane could be a right turn lane only in hopes that it would slow the traffic down. Village Administrator Giese said this is something that they can look into and have a traffic study done as well.

5. Discuss and consider the minutes of the regular Village Board meeting of October 3, 2016.

Motion by Williams to approve the minutes of the regular Village Board meeting of October 3, 2016, seconded by Allen. **Motion** carried with a voice vote of 6-0-0.

6. Presentations to the Board

a. Presentation by John Dejung regarding DaneCom

Attorney Boushae did receive an email late in the day the John Dejung would not be attending the meeting and would like to have the Corporation Counsel respond to the questions that the Village Board have addressed.

b. Presentation by Ruedeusch regarding Commerce Park properties

Tom Phillips and Kyle Adams updated the board on Commerce Park properties. They explained that they use several MLS for the properties and are aggressively promoting the properties, but it is driven by the consumer and market.

7. New Business

a. Discuss and consider sound amplification permit for Ciara Zimprich-T/R Girls on the Run Rowdy Rehearsal

Motion by Jushchyshyn to approve the sound amplification permit for Ciara Zimprich-T/R Girls on the Run Rowdy Rehearsal, seconded by Williams. **Motion** carried with a voice vote of 6-0-0.

b. Discuss and consider operator's license application for Kaitlin A. Scholze

Motion by Henrich to approve the operator's license application for Kaitlin A. Scholze, seconded by Jushchyshyn. **Motion** carried with a voice vote of 6-0-0.

8. Unfinished Business

a. Discuss and consider DaneCom agreement

Motion by Broom to table item 8a. until the November 7, 2016 board meeting, seconded by Williams. **Motion** carried with a voice vote of 6-0-0.

b. Discuss and consider fall plantings and roundabouts

Motion by Potter to approve the purchase of trees for the roundabouts not to exceed \$6,500 seconded by Williams. **Motion** carried with a voice vote of 6-0-0.

9. Reports from Village Boards, Commissions & Committees

a. Public Works & Properties Committee

Jushchyshyn reported that the public informational meeting on the Seldal plat was very well attended and received by the residence. Thank you to the residence that came out for the meeting. The committee also received the building assessment from MSA, they will review it more at the next meeting.

b. Finance & Personnel Committee

Henrich reported that the meeting on October 11, 2016 was to review the proposed budget. Some information has changed since that meeting but will be discussed at the budget workshop on October 24, 2016.

c. Utility Commission

Jushchyshyn reported that Charlie Rogers was appointed as the new Chairperson of the commission. The engineer reported on the Gaston Rd project, the project should be completed by December 2, 2016. The rate case has been approved and the increase will be in two steps with the first step to go into effect as of October 1, 2016 and the second will go into effect after the Gaston Rd project is completed.

d. Plan Commission

Henrich reported that the meeting was short but the commission did approve the zoning ordinance change as recommended.

Discuss and consider Village of Cottage Grove Zoning Ordinance to allow ‘Commercial animal boarding’ as a conditional use within the PI, Planned Industrial district, while removing “Commercial animal boarding’ from all other districts except RH, Rural Holding

Motion by Henrich to approve the Zoning Ordinance to allow ‘Commercial animal boarding’ as a conditional use within the PI, Planned Industrial district, while removing “Commercial animal boarding’ from all other districts except RH, Rural Holding as presented, seconded by Potter. Motion carried with a voice vote of 5-0-1 with Broom abstaining.

10. Reports from Village Officers:

a. Troy Allen-None

b. Kyle Broom-None

c. Alex Jushchyshyn-None

d. Jennifer Pickel- Absent

i. Update of current activities involving the Monona Grove School District.

e. Harvey Potter- The EMS Commission will be meeting on Thursday to discuss the budget

f. John Williams -The feedback for the EMS was to go back and sharpen your pencils

g. Jack Henrich- None

h. Attorney Lee Boushea-None

i. Administrator Matt Giese

Please watch for your email for draft copy of the budget for Monday’s budget workshop.

j. Director of Planning and Development Erin Ruth- None

11. Communications and Miscellaneous Business

a. Consider approval of vouchers

Motion by Henrich to approve the Village portion of the vouchers in the amount of \$309,150.61, seconded by Jushchyshyn. The check sequence goes from check #41264 to check #41309. **Motion** carried with a voice vote of 6-0-0.

b. Correspondence-None

c. Future agenda items

Dane Com

12. Closed Session: The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; Administrator’s evaluation process

Motion by Henrich to enter into closed session at 7:26 p.m., seconded by Jushchyshyn. Motion carried with a roll call vote of 6-0-0.

13. Reconvene into open session and possible consideration of closed session items.

Motion by Broom to reconvene to open session at 7:43 p.m., seconded by Potter. **Motion** carried with a roll call vote of 6-0-0. No action was taken at this time.

14. Adjournment

Motion by Broom to adjourn at 7:43 p.m., seconded by Jushchyshyn. **Motion** carried with a voice vote of 6-0-0.

Lisa Kalata, Clerk

Village of Cottage Grove

Approved: November 7, 2016

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.